



**INVITATION OF THE  
EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS  
PT INDOFARMA Tbk**

Herewith the Board of Directors of PT Indofarma Tbk (hereinafter referred to as the "Company"), conveys the invitation to the Extraordinary General Meeting of Shareholders (hereinafter referred to as the "Meeting") which will be held on:

Day, Date : **Monday, January 30, 2023**  
Time : 10.00 WIB – end  
Venue : The Ballroom, Aryaduta Menteng - Jakarta  
Jl. Prajurit KKO Usman dan Harun No.44-48, Jakarta 10110

**The Agenda of the Meeting are as follows:**

**1. Enforcement of the Regulation of the Minister of State-Owned Enterprises of the Republic of Indonesia Number: PER-5/MBU/09/2022 concerning Implementation of Risk Management in State-Owned Enterprises.**

A brief description:

In accordance with the provisions in the Regulation of the Minister of State-Owned Enterprises of the Republic of Indonesia Number: PER-5/MBU/09/2022 concerning Implementation of Risk Management in State-Owned Enterprises that for Persero/Limited Liability Companies which not all of its shares are owned by the state, the Minister Regulation applies directly by the Board of Directors or through enforcement in the General Meeting of Shareholders ("GMS") of the Persero/Limited Company concerned.

**2. Changes in the Composition of the Company's Management.**

A brief description:

- a. In accordance with the provisions of Article 11 paragraph 10 of the Company's Articles of Association, that members of the Board of Directors are appointed and dismissed by the GMS, in which the GMS is attended by Series A Dwiwarna shareholder and the decision of the meeting must be approved by the Series A Dwiwarna shareholder with due observance of the provisions in the articles of association. The Board of Directors are appointed by the GMS from the candidates proposed by the Series A Dwiwarna shareholder, which the nomination is binding for GMS. This provision also applies to the GMS held in order to revoke or strengthen the decision to temporarily dismiss members of the Board of Directors.
- b. In accordance with the provisions of Article 14 paragraph 12 of the Company's Articles of Association, the members of the Board of Commissioners are appointed and dismissed by the GMS, where the GMS is attended by Series A Dwiwarna shareholder and the decision of the meeting must be approved by Series A Dwiwarna shareholder. The members of the Board of Commissioners are appointed by the GMS from the candidates which proposed by the Series A Dwiwarna shareholder, which nomination is binding on the GMS. This provision also applies to the GMS held in order to revoke or strengthen the decision to temporarily dismiss members of the Board of Commissioners.

**Notes:**

1. This invitation is considered as an official invitation, the Company does not send a separate invitation to the Shareholders.
2. The Shareholders who are entitled to attend the Meeting are the Shareholders of the Company whose names are recorded/listed in the Company's Shareholder Register and/or owner of securities account in Collective Custody of PT Kustodian Sentral Efek Indonesia (KSEI) at the closing trading in Indonesia Stock Exchange (Bursa Efek Indonesia) as of Thursday, January 05, 2023.
3. The Company has provided the Meeting agenda's materials for each Meeting agenda since the date of this invitation, which can be downloaded through the Company's website [www.indofarma.id](http://www.indofarma.id).
4. Shareholders who will provide power of attorney electronically to the Meeting through the eASY.KSEI application must pay attention to the following matters:

**a. Registration Process**

- i. Local individual type shareholders who have not provided a declaration of presence or power of attorney in the eASY.KSEI application by the time limit in point 2 and wish to attend the Meeting electronically are required to register attendance in the eASY.KSEI application on the date of the Meeting until the registration Meeting period is electronically closed by the Company.
- ii. Local individual type Shareholders who have given a declaration of attendance but have not yet cast their votes for at least 1 (one) Meeting agenda in the eASY.KSEI application until the time limit in point 2 and wish to attend the Meeting electronically are required to register their attendance in the eASY.KSEI application on the date of the Meeting until the registration Meeting period is electronically closed by the Company.
- iii. Shareholders who have given power of attorney to the recipient of the proxy provided by the Company (Independent Representative) or Individual Representative but the Shareholders have not cast a minimum vote for 1 (one) Meeting Agenda in the eASY.KSEI application until the time line in point 2, then the proxies represent the Shareholders are required to register attendance in the eASY.KSEI application on the date of the Meeting until the registration Meeting period is electronically closed by the Company.
- iv. Shareholders who have given power of attorney to the participant/Intermediary proxy (Custodian Bank or Securities Company) and have cast their vote in the eASY.KSEI application until the time limit in point 2, then the representative of the proxy who has been registered in the eASY.KSEI application is required to register attendance in the eASY.KSEI application on the date of the Meeting until the electronic registration period for the Meeting is closed by the Company.

- v. Shareholders who have given a declaration of attendance or given power of attorney to the proxy provided by the Company (Independent Representative) or Individual Representative and have casted a minimum vote for 1 (one) or all the Meeting Agenda in the eASY.KSEI application at least no later than the time line in point 2, the Shareholders or the proxies do not need to register attendance electronically in the eASY.KSEI application on the date of the Meeting. Share ownership will be automatically calculated as a quorum of attendance and the votes that have been casted will be automatically taken into account in the voting of the Meeting.
- vi. Any delay or failure in the electronic registration process as referred to in numbers (i) to (v) for any reason will be resulted in the Shareholders or their proxies being unable to attend the Meeting electronically, and their share ownership will not be counted as a quorum for attendance at the Meeting.

**b. Process for Submitting Questions and/or Opinions Electronically**

- i. Shareholders or proxies have 3 (three) opportunities to submit questions and/or opinions at each discussion session per Meeting Agenda. Questions and/or opinions per Meeting Agenda can be submitted in writing by the Shareholders or their proxies by using the chat feature in the 'Electronic Opinions' column available on the E- Meeting Hall screen in the eASY.KSEI application. Giving questions and/or opinions can be done as long as the status of the Meeting in the 'General Meeting Flow Text' column is "Discussion started for agenda item No. [ ]".
- ii. Determination of the mechanism for conducting discussions per Meeting Agenda in writing through the E-Meeting Hall screen in the eASY.KSEI application is the authority of each Company and this will be stated by the Company in the Rules of Conduct for the Meeting through the eASY.KSEI application.
- iii. The proxies who are present electronically and will submit questions and/or opinions of their shareholders during the discussion session per the Agenda of the Meeting, they are required to write down the names of the Shareholders and the amount of their share ownership followed by related questions or opinions.

**c. Voting Process**

- i. The electronic voting process takes place in the eASY.KSEI application on the E-Meeting Hall menu, Live Broadcasting sub menu.
- ii. Shareholders who are present alone or represented by their proxies but have not yet casted their votes at the Meeting Agenda as referred to in point 4 letter a number i-vi, the Shareholders or their proxies have the opportunity to submit their vote during the voting period through The E-Meeting Hall screen in the eASY.KSEI application was opened by the Company. When the electronic voting period per Meeting Agenda begins, the system automatically runs the voting time by counting down a maximum of 5 (five) minutes. During the electronic voting process, the status "Voting for agenda item No [ ] has started" will be seen in the 'General Meeting Flow Text' column.

If the Shareholders or their proxies do not vote for a particular Meeting Agenda until the status of the implementation of the Meeting shown in the 'General Meeting Flow Text' column changes to "Voting for agenda item No [ ] has ended", it will be considered as voting Abstain for the relevant agenda of the Meeting.

- iii. Voting time during the electronic voting process is the standard time set in the eASY.KSEI application. Each Company may determine the policy of direct voting time electronically per Agenda in the Meeting (maximum time of 5 (five) minutes per Meeting Agenda) and this will be stated in the Rules of Conduct for the Implementation of the Meeting through the eASY.KSEI application.

**d. Views the on going Meeting through the GMS Impressions**

- i. Shareholders or their proxies who have been registered in the eASY.KSEI application no later than the time line in point 2 can watch the on going Meeting via Zoom Webinar by accessing the eASY.KSEI menu, the GMS Impressions submenu located at the AKSes facility (<https://akses.ksei.co.id/> <<https://akses.ksei.co.id/>>).
- ii. The GMS Impressions has a capacity of up to 500 participants, where the attendance of each participant will be determined on a first come first serve basis. Shareholders or their proxies who do not get the opportunity to watch the implementation of the Meeting through the GMS Impressions are still considered valid to be present electronically and share ownership and voting choices are taken into account at the Meeting, as long as they have been registered in the eASY.KSEI application as stipulated in point 4 letter a number i-vi.
- iii. Shareholders or their proxies who only watch the on going Meeting through the GMS Impressions but are not registered to attend electronically on the eASY.KSEI application according to the provisions in point 4 letter a number i-vi, then the presence of the Shareholders or their proxies is considered invalid and will not be included in the calculation of the Meeting attendance quorum.
- iv. Shareholders or their proxies who watch the Meeting through the GMS Zoom Webinar have a raise hand feature that can be used to ask questions and/or opinions during the discussion session per Meeting Agenda. If the Company allows by activating the allow to talk feature, the Shareholders or their proxies can submit questions and/or opinions by speaking directly. The determination of the mechanism for the implementation of discussions per Meeting Agenda using the allow to talk feature contained in the GMS Impressions is the authority of each Company and this will be stated by the Company in the Rules of Conduct for the Implementation of the Meeting through the eASY.KSEI application.
- v. To get the best experience in using the eASY.KSEI application and/or GMS Impressions, Shareholders or their proxies are advised to use the Mozilla Firefox browser.

5. The Notary, assisted by the Securities Administration Bureau, will check and count the votes for each Agenda of the Meeting in every decision-making of the Meeting on the said Agenda, including those based on the votes submitted by the Shareholders through eASY.KSEI as referred to in point 4 letter c numbers i–iii above, as well as those submitted at the Meeting.
6. The shareholders who are entitled to attend the Meeting whose shares are included in the collective custody of KSEI, to register attendance electronically through the KSEI System (eASY.KSEI) at the link <https://akses.ksei.co.id/> provided by KSEI. The implementation of electronic registration will be opened from the date of the invitation for this Meeting and will be closed at the latest before the Meeting at 09.30 WIB. Guidelines for registration, use, and further explanation regarding eASY.KSEI can be found on the Company's website and/or [akses.ksei.co.id](https://akses.ksei.co.id) website. In the event that the Shareholders will attend the Meeting outside the eASY.KSEI mechanism, the Shareholders can download the power of attorney contained on the Company's website [www.indofarma.id](http://www.indofarma.id).
7. Shareholders who have given power of attorney in point 4 above, may submit question(s) to the agenda via email to the Company [headoffice@indofarma.id](mailto:headoffice@indofarma.id) by CC to [DM@datindo.com](mailto:DM@datindo.com). The question(s) will be submitted in the Meeting by the Proxy and recorded in the Minutes of the Meeting compiled by the Notary, and answers to these question(s) will be submitted via Shareholders' email no later than 3 (three) working days after the Meeting.
8. To ease the arrangement and orderliness of the Meeting, Shareholders or their legal proxies are kindly requested to register for attendance (registration) no later than 30 (thirty) minutes before the Meeting starts, at 09.30 WIB the registration will be closed.

**Jakarta, January 06, 2023**  
**PT Indofarma Tbk**  
**Boards of Directors**